

**MASS LAYOFF STATISTICS**

State of California

Labor Market Information Division

Employment Development Department

Mass Layoff Statistics Program

This survey is authorized by Section 462(e) of PL-300, the Job Training Partnership Act (JTPA). Your voluntary cooperation is needed to make the results of the survey accurate, comprehensive, and timely. The survey is conducted in cooperation with the Bureau of Labor Statistics. The information provided will be treated confidentially, will be accessible only to authorized persons, and will be used for statistical and JTPA program purposes.

We estimate that it will take an average of 10 minutes per respondent to complete this survey. If you have any comments regarding this estimate or any other aspect of the survey, including suggestions for reducing the time needed to respond, send them to the Bureau of Labor Statistics, Division of Management Systems (1220-0090), Washington, D.C. 20212; and to the Office of Management and Budget, Paperwork Reduction Project (1220-0090), Washington, D.C. 20503.

UI Account Number **0001212121**

Establishment Name

Company Name

SIC code      Type of Business

Trade Name

OWN code      Type of Ownership

Establishment Address

Company Location

Quarter in which separation occurred **2000-1**

City, State, Zip code

City **CA 99999**

Number of Initial Claims Filed

UI Claims

Telephone Number

**(999) 999-9999**Contact Person **Company Human Resources** Best time to call \_\_\_\_\_ Fax Number **(999) 999-9898**

1. Total persons separated \_\_\_\_\_ **Number of employees effected by the layoff**
2. Total employment at affected establishment prior to layoff \_\_\_\_\_ **Number of employees before layoff**
3. Actual date(s) of separation(s) \_\_\_\_\_ **When were employees laid off?**

4. Primary reason for separation (please check, comment below)      **Why were employees laid off?**

- (01) Automation \_\_\_\_\_  
 (04) Bankruptcy \_\_\_\_\_  
 (07) Business ownership change \_\_\_\_\_  
 (10) Contract cancellation \_\_\_\_\_  
 (13) Contract completed \_\_\_\_\_  
 (16) Domestic relocation \_\_\_\_\_  
      city and state of destination \_\_\_\_\_  
 (19) Energy-related \_\_\_\_\_  
 (22) Environment-related \_\_\_\_\_  
 (25) Financial difficulty \_\_\_\_\_  
 (28) Import competition \_\_\_\_\_  
 (31) Labor dispute \_\_\_\_\_  
 (34) Material shortage \_\_\_\_\_

- (37) Model changeover \_\_\_\_\_  
 (40) Natural disaster \_\_\_\_\_  
 (43) Overseas relocation \_\_\_\_\_  
      specify country of destination \_\_\_\_\_  
 (46) Plant or machine repair \_\_\_\_\_  
 (49) Product line discontinued \_\_\_\_\_  
 (52) Reorganization within the company \_\_\_\_\_  
 (55) Seasonal \_\_\_\_\_  
 (58) Slack work \_\_\_\_\_  
 (25) Vacation period \_\_\_\_\_  
 (64) Weather-related \_\_\_\_\_  
 (90) Other (explain) \_\_\_\_\_

5. Secondary reason for separation (please check, comment below) **Other/additional reasons for layoff**

- (01) Automation \_\_\_\_\_  
 (04) Bankruptcy \_\_\_\_\_  
 (07) Business ownership change \_\_\_\_\_  
 (10) Contract cancellation \_\_\_\_\_  
 (13) Contract completed \_\_\_\_\_  
 (16) Domestic relocation \_\_\_\_\_  
      city and state of destination \_\_\_\_\_  
 (19) Energy-related \_\_\_\_\_  
 (22) Environment-related \_\_\_\_\_  
 (25) Financial difficulty \_\_\_\_\_  
 (28) Import competition \_\_\_\_\_  
 (31) Labor dispute \_\_\_\_\_  
 (34) Material shortage \_\_\_\_\_

- (37) Model changeover \_\_\_\_\_  
 (40) Natural disaster \_\_\_\_\_  
 (43) Overseas relocation \_\_\_\_\_  
      specify country of destination \_\_\_\_\_  
 (46) Plant or machine repair \_\_\_\_\_  
 (49) Product line discontinued \_\_\_\_\_  
 (52) Reorganization within the company \_\_\_\_\_  
 (55) Seasonal \_\_\_\_\_  
 (58) Slack work \_\_\_\_\_  
 (61) Vacation period \_\_\_\_\_  
 (64) Weather-related \_\_\_\_\_  
 (90) Other (explain) \_\_\_\_\_  
 (96) Federal Government cutbacks \_\_\_\_\_  
 (97) Government cutbacks defense-related \_\_\_\_\_

**DO NOT MAIL THIS SAMPLE FORM**

6. Operating status of the worksite where the separations occurred (please check):

- |   |  |
|---|--|
| (0) establishment and worksites remain open   | No change in worksite                        |
| (1) establishment remaining open, but entire worksites affected by layoffs are closed or planning to close  |  |
| (2) establishment and all worksites are remaining open, but divisions within affected worksites have stopped or are planning to stop operations, or shifts at affected worksites have been or are going to be permanently cut | Shifts are stopped but no change in worksite |
| (3) partial closure of single-unit establishment  | Partial closure of a company                 |
| (4) full closure of either mult-unit or single-unit establishments  | Closing business                             |

7. Will the same workers be recalled?

- (0) no recall expected \_\_\_\_\_  
(1) yes (please check): \_\_\_\_\_

8. If recall expected, how many to be recalled? Percentage of employees to be recalled

- (0) no recall expected \_\_\_\_\_  
(1) 100% recall expected \_\_\_\_\_  
(2) more than 50% but less than 100% will be recalled \_\_\_\_\_  
(3) more than 0 but less than 50% will be recalled \_\_\_\_\_

9. If recall expected, in how many days? How soon will employees will be called back?

- (1) recall expected in 89 days or less \_\_\_\_\_  
(2) recall expected in 90-180 days \_\_\_\_\_  
(3) recall expected in 181-270 days \_\_\_\_\_  
(4) recall expected in 271-364 days \_\_\_\_\_  
(5) recall expected in 365 days or more \_\_\_\_\_

List county and zip code of location where layoff occurred (if more than three, list primary counties):

Provide the zip code(s) of the worksite(s) where layoff took place.

\_\_\_\_\_  
\_\_\_\_\_

COMMENTS: Please provide information on the type of business and seasons of the business

to explain the number of unemployment claims. Possible future layoffs? \_\_\_\_\_

\_\_\_\_\_

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